

Pre-trip Inspection form

Vehicle ID: _____

Beginning

Ending

Date: _____

Odometer _____

Time: _____

Hour Meter _____

DO NOT include tenths

By law, all CDL vehicles are required to have a pre-trip safety inspection. An effective inspection exposes safety concerns and potential maintenance issues. Repairs can be addressed before they become costly, major repairs. **Supervisor and Service Garage should be notified immediately of any safety concerns.**

Vehicle Overview

As you approach the vehicle, notice its general condition. Look for fresh oil, coolant, grease or fuel leaks.

Inspection DAILY: CDL=Entire checklist, **WEEKLY: Non-CDL (>10,000 GVW or equipped with liftgate), Bold only**

Pass	Fail	N/A		Pass	Fail	N/A	
(check one)				(check one)			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check brake lights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Verify three red reflective triangles
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Emergency Flashers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check steering linkage
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Turn Signals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check suspension (leaf and coil springs)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Head Lights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check u-bolts and hangers
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check all mirrors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check frame for cracks
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check windshield condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check brake chambers
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check for wheel chocks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check brake hoses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steering wheel looseness, damage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check brake drums
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wiper blades and washer operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Air brake check
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Horn operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check oil pressure gage
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Heater / Defroster operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check lug nuts for tightness
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Parking brake operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check axle seals for leaks
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Seat Belt operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check for debris between dual tires
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check all external lights and reflectors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check condition of mud flaps
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check tire rims for damage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check all hoses for leaks
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check tires	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check to ensure compartment doors secure
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check cargo area for loose material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check battery box and connections
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check lift gate (up/down, stow completely)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check fuel tanks (caps secured)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check Coupling System (5th wheel, hitch)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check exhaust system
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check windshield fluid	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check fuel gage
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check all belts for tightness and wear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check dumpbed operation, up - down
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check oil level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check dumpbed pivot points, and end gate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check coolant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Make sure tanks are not below 1/4 tank
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check power steering fluid	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check operation of boom
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Verify fire extinguisher on truck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check voltmeter

Safety Concerns/Issues: _____

Remarks/Comments: _____

- *Seat belt use is required
- *Cell phone use is prohibited while operating
- University vehicles
- *Use of wheel chocks required

Operator Signature: _____

Supervisor Signature: _____

Inspection paperwork should remain in the vehicle until end of shift when it is delivered to the supervisor for forwarding to the Service Garage